

Undergraduate Advising Council Meeting

Thursday, June 16, 2022

3:30-4:30 pm, ZOOM

<https://ufl.zoom.us/j/99273228748?pwd=WC9JSVBFdXY3U3VaNm9lZmsxSW90UT09>

Minutes

May 2022 meeting minutes were approved

1. Committee Chair Updates

- a. Campus Affairs, *Chris Kozak & Kimone Simmons*
 - i. No updates
- b. Communications, *Emily Overend*
 - i. No updates
- c. Professional Development, *Dylan King*
- d. Chair, *Dylan King*
 - i. *Changes for UAC Membership AY 2022-2023*
 1. Please take a look at your UAC membership to confirm that your voting members are accurate.
 2. If you have any changes, email Dylan. The list was sent out to the listserv.
 - ii. Travel scholarships
 1. \$4,600 in travel scholarships was awarded!
 - iii. July meeting tentatively scheduled for July 21st, more information to come.
 - iv. 2022-23 Steering Committee
 1. Chair: Michael Fitzgerald
 2. Past Chair: Dylan King
 3. Professional Development Chair: Danielle Shu
 4. Communications Chair: Emily Overend
 5. Campus Affairs Chair: Kimone Simmons
 - v. Follow up from May 2022 meeting
 1. Should the critical tracking GPA continue to be visible on degree audits for terms 6-8?
 2. We'd like to request visuals from Toby.

2. Student Organization Policies

Solange Douglas, Associate Director, Department of Student Activities and Involvement

Loren Israel, Risk Management Services, Student Affairs

- a. Student Affairs is working on defining UF's relationships to student organizations.
- b. Nearly 1000 student organizations registered on campus, including over 2 dozen types
- c. Requirements for a student group
 - i. 3 officer minimum
 - ii. 10 or more members
 - iii. Approved faculty/staff advisor
 - iv. Approved constitution
 - v. Compliance with university Policies
 - vi. Comes with benefits and privileges

- d. Relations with Registered Student Organizations (RSOs) and UF hasn't been clearly defined
 - i. Doing benchmarking with other institutions to see how they defined student groups
 - ii. By clearly defining student groups, other institutions were able to decrease confusion and provide student services.
- e. Definitions
 - i. General- separate third party entities without a legal affiliation to UF or any UF entities.
 - ii. University Sponsored- extensions of a university unit, which may consist of student volunteers, that operate in direct service to the University's mission.
 - iii. Now all student groups will be classified into one definition or another so they'll receive appropriate benefits
- f. Access/Privileges
 - i. General
 - 1. Separate third party entities
 - 2. Cannot use UF, University of Florida or Gators in name or social media
 - 3. Not covered by UF insurance and not tax-exempt
 - 4. Not allowed to use UF or UAA logos
 - 5. Eligible for SG Allocations (if criteria met)
 - 6. Can still meet on campus
 - ii. University Sponsored
 - 1. Serve University Mission
 - 2. Considered part of UF, and their unit provides them resources
 - 3. Covered by UF's insurance for UF events and functions
 - 4. May use UF tax-exempt status as approved by the authorized unit head
 - 5. May be approved to use UF unit brands in social media and marketing
 - 6. Not allowed to use UF or UAA logos
 - 7. Not eligible for SG Allocations
- g. Classification Criteria (for an RSO to be University Sponsored)
 - i. Name has a direct affiliation to university unit/program
 - ii. Mission, purpose, functions, membership are adopted by unit
 - iii. Unit provides one or more exclusive benefits
 - iv. Regularly represents unit at functions, events
 - v. Unit grants permission to use its marketing and advertising
 - vi. Unit directs criteria/selection of officers or members
 - vii. Unit employee required/has duty to direct, oversee, supervise
 - viii. Training/development by unity
 - ix. Dissolution of unit would lead to dissolution of RSO
 - x. Considered essential to function of unit
- h. What does this mean?
 - i. Each student organization will be classified as either General or University Sponsored
 - ii. SAI will start classifying student organizations in the next registration cycle (July 1 to Sept 2)
 - 1. Believe that most will classify as General
 - 2. USSO (University Sponsored) will need to have approval from home department to be registered
 - iii. Must ensure that events/organizations are meeting new guidelines
 - 1. Units must fully own university sponsored organization events, and cannot play a role in non-sponsored (General) events
 - 2. Must follow the "spirit" of the classification
 - 3. Fulfill requirements necessary from SAI to correctly categorize student groups
- i. Case Study
 - i. Performance Based show
 - 1. Hosted by a large, student-led organization, classified as general

2. Annual event, student organized, typically supported by A&S fees and donated/raised funds
 3. Organizers sought support from university areas to assist in covering costs, and the department assists.
 4. Community member attends the event and asks for an accommodation less than 72 hours in advance, which group doesn't accommodate.
 - a. If community member decided to sue UF, it may be able to, only because UF's resources were used in making it a public event.
 - b. If the organization maintained its private, third party status, it wouldn't have been required to meet that accommodation.
- j. Suggested next steps
- i. Evaluate current policies related to student organizations
 - ii. Review and apply the classification criteria to student organizations in your area
 1. Which groups may be functioning as university-sponsored in your area, but should be general based on your current relationship
 2. Do one or more criteria description apply to a student group in your area that you think should be classified as General
 - iii. Discuss the current relationships that student organizations have to your unit
 1. Are you free of risk or liability for groups that don't have a relationship to UF?
 2. Do you need to alter your current policies?
 3. What steps are necessary to align to advice given?
 - iv. Connect with Student Activities and Involvement to discuss challenges, concerns, and impact.
- k. Questions?
- i. Contact Solange Douglas at sdouglas@ufsa.ufl.edu
 - ii. SAI@ufsa.ufl.edu
 - iii. More info to come in July on studentinvolvement.ufl.edu
 - iv. Workshops to come as well
- l. Questions from Floor:
- i. For university sponsored groups, how do organization elections work?
 1. For general groups, fully elected by the student members
 2. For university sponsored groups, students can elect their own members under the guidance of the unit, with the unit having final say.
 - ii. For university sponsored student groups, the student members are also volunteers (essentially unpaid employees), so they are supervised by the unit, not just advised by the student organization advisor.
 - iii. For ambassador groups who are not registered student organizations, do they need to register a student organization?
 1. They do not have to register, but their advice is to register with SAI.
 2. SAI is updating the constitution guidelines, since those guidelines will differ for general and university-sponsored organizations
 3. If they are really doing the work on behalf of the university, they need to be registered as volunteers through HR, so they can receive insurance coverage and protect all parties.
 - a. There's a new volunteer policy through HR's website, and they must be registered through E-Path.
 - b. <https://hr.ufl.edu/manager-resources/volunteer-coordination/>
 - iv. Funding
 1. University sponsored organization must get their own funding from their own unit/department(s)
 2. General groups are still eligible to receive funding from SG allocations
 - v. Peer Advisors who are paid OPS employees

1. If they are considered more a program of the office, that would be considered employment (since they are being paid).
- vi. Student organizations must have a constitution before registering, but for university sponsored organizations, the constitution will essentially be the guidelines that university sponsored organizations must follow (so the language would be standard).
- vii. University sponsored organizations would still need to meet the student organization requirements (10 members, 3 officers, etc.)
 1. If you have a group that doesn't meet those requirements, consider them volunteers and register them as volunteers with HR.

3. Items for the Floor

- a. Join us in giving a round of applause to Dylan King, in thanks for his service as UAC Chair!

Upcoming Meetings

June 16th

July 21st (tentatively)

No August Meeting (tentatively)

Fall 2022 - TBA

[Join Zoom Meeting](#)

One tap mobile: US: [+16465588656,99273228748#](tel:+16465588656,99273228748) or [+13017158592,99273228748#](tel:+13017158592,99273228748)

Meeting URL: <https://ufl.zoom.us/j/99273228748?pwd=WC9JSVBFdXY3U3VaNm9lZmsxSW90UT09>

Meeting ID: 992 7322 8748

Passcode: 750137